CODE OF REGULATIONS & CONSTITUTION
OF
ROOSEVELT HIGH SCHOOL TROUPE 5832

Adopted: September 12, 2018

Article I
NAME, PURPOSE, AND GOVERNANCE

Section 1.1 Name. This organization shall be called Troupe 5832. The troupe has been chartered by Roosevelt High School. The charter affiliates it with the International Thespian Society (ITS).

Section 1.2. Purpose. The troupe is the honors component of the school’s theatre program. Its purpose shall be the advancement of standards of excellence in theatre. More specifically, the troupe will encourage students to attain a better mastery of the theatre arts and will reward those who achieve it with induction into the troupe. Thespians achieving honor ranks and scholar distinctions shall receive recognition of their exemplary accomplishments.

Section 1.3. Governance. This troupe constitution and its bylaws are two components of a hierarchy of documents that govern members of the International Thespian Society and its parent organization, the Educational Theatre Association (EdTA). The documents affecting troupes, in order of authority, are: the EdTA Code of Regulations, the membership policy, the troupe handbooks, the troupe constitution, and troupe bylaws. This constitution may not be altered in any way that conflicts with a superseding document or school policies and procedures.

Article II
ORGANIZATION AND OFFICERS

Section 2.1. Membership. Membership is achieved by complying with all induction criteria as defined in the troupe bylaws. The Thespian point system is the official guideline for awarding induction points. Any changes to induction criteria, including the Thespian point system, must be adopted as a troupe bylaw.

Section 2.2. Officers. The Thespian troupe shall have the following board of officers: Senior President, Vice President, Secretary, Treasurer, Tech Liaison, Junior President, and two At Large officer positions. Duties are defined in Article 4: Officers of the bylaws.

Section 2.3. Elections. The troupe shall elect officers for the next school year in the last full month of the current school term.

Article III
MEETINGS AND PARTICIPATION

Section 3.1. Meetings. Thespian troupe meetings shall be held monthly throughout the school year. Special meetings may be called by the Troupe Director, any officer, or by a quorum of Thespians.

Section 3.2. Quorum. A quorum shall be a majority of the troupe’s active membership.
Section 3.3. Denial of participation. Any Thespian who causes deliberate dissension or disruption of any production or business meeting may be denied participation in troupe activities by a vote of two-thirds of the troupe’s membership and the consent of the Troupe Director. Any member requesting reinstatement of participation rights may have them restored with the consent of the Troupe Director and two-thirds of the troupe’s membership. In extreme cases a Thespian’s status as a member in good standing of the local troupe may be suspended or withdrawn by the Troupe Director for just cause. Such decisions are subject to oversight by the school administration. This may affect any or all participation rights and benefits that require the Troupe Director’s authorization, but will not affect membership and benefits that come directly from the ITS national office.

Article IV
DUES AND FEES

Section 4.1. Dues. There shall be no mandatory dues for Thespian induction except as provided by the EdTA Board of Directors.

Section 4.2. Fees. Troupes may approve additional fees for local Thespian troupe participation. This requires consent of the Troupe Director and a two-thirds vote of the active troupe members at a regular troupe meeting. The school and its Troupe Director may also assess user fees in accordance with school policy.

Article V:
BYLAWS

Section 5.1. Purpose. Bylaws provide additional guidance for the governance and operations of the troupe. No bylaw may be in conflict with the EdTA Code of Regulations, membership policy, troupe handbook, troupe constitution, or school policy or procedures.

Section 5.2. Adoptions and amendments. The Troupe Director may adopt or amend bylaws as deemed appropriate. Bylaws may also be added or amended by approval of a simple majority of the troupe’s active membership and the consent of the Troupe Director.

Article VI:
AMENDMENTS

Section 1. Exclusions. Article I may not be amended.

Section 2. Procedure. Articles & bylaws other than Article I may be amended by approval of two-thirds of the troupe’s active membership with the consent of the Troupe Director. This constitution and its amendments shall be subject to change according to any or all requirements of the International Thespian Society.

Adopted September 12, 2018

Troupe Director: Katie Greene
Senior Troupe President: Tessa Mary Weinland

Signature: Katie Greene
Signature: Tessa Mary Weinland
THESPIAN TROUPE 5832 BYLAWS

Article 1:
THESPIAN POINTS

Section 1.1. Timeline. Thespian points must be earned over the course of at least one year of honorable work in the Roosevelt Theatre program. The earliest a student may be inducted into Troupe 5832 is Sophomore year, except in the case of Article 1 Section 1.2.3. Junior Thespians Points.

Section 1.2. Requirements. In order to become inducted, a student must earn 10 Thespian points with at least two 2 points from each of the three Thespian activity categories: Performance, Tech, and Community Service. The remaining 4 points may come from any of the categories a student chooses. See Appendix 1 for the list of qualifying Thespian activities, categories, and point values.

Section 1.2.1 Qualifying Activities. Changes to the list of qualifying activities, categories, and point values must be made prior to the school year and approved by a majority vote of the Thespian Board and with the consent of the Troupe Director.

Section 1.2.2. Hours & Service. 1 point is roughly equivalent to 10 hours of honorable work or an act of exceptional service to Roosevelt Theatre that is above and beyond the minimum expectations of curricular theatre classwork. In the case of exceptional acts of service, a single activity may be weighted with more Points than actual hours required to complete it.

Section 1.2.3. Jr. Thespian Points. An incoming student who was officially inducted as a Junior Thespian in their middle school's Jr. Thespian troupe may be inducted at Roosevelt their Freshman year by transferring 5 of their Junior Thespian points into Thespian points and earning 5 new points with at least 1 point being from each of the three activity categories prior to our induction ceremony.

Section 1.3 Logging Points & Event Attendance. At the appropriate time during regular troupe meetings, it is the responsibility of each student to truthfully and accurately update their points log and event attendance, which will be made available by the troupe Secretary. When a Thespian has reached enough points for induction or achieved an even higher level of honor, they are to notify the Senior President who will verify their records and work with the Troupe Director and Treasure to procure their honor items. See Appendix 2 for Thespian Points Log.

Section 1.4 Honor Thespians. If they so desire, inducted Thespians may continue to log points to earn honor status. Seeking honor status is optional, however, it is required to obtain honor items, including Thespian Honor cords for graduation. See Appendix 1 for the Honor Thespian status levels.

Section 1.4.1 Honor Levels. Each Thespian star (a sticker for their induction certificate) represents 10 additional Thespian points. An Honor Thespian sticker plus blue & gold graduation cords are achieved at 60 points; a National Honor Thespian bar sticker and braided blue gold graduation cords are achieved at 120 points; and the International Honor Thespian bar and a special recognition during Roosevelt’s spring moving up assembly are achieved at 180 points.
Section 1.4.2, Honor Thespian Required Events. Members seeking honor status must attend all Honor Thespian Required Events from the time of their induction in order to qualify and receive honor items, such as graduation cords. See bylaw Article 2.7 Required Events for more details.

Section 1.4.3 Distribution of Honors. During the final Thespian troupe meeting of the year, the Secretary will distribute honor star and bar stickers and Thespians will apply their honor items to their induction certificate. During Senior Showcase, the Junior President will present induction certificates and honor cords to the graduating seniors.

Section 1.5. Maintaining Records. The troupe Secretary will organize and maintain point logs, organize attendance sign in sheets, and keep induction certificates until a Thespian graduates.

Article 2:

TROUPE ACTIVITIES

Section 2.1, Open Meetings. The troupe is not a secret organization. All interested faculty, students, parents, Honorary Thespians, troupe alumni, and administrators are welcome at troupe and officer meetings and special activities.

Section 2.2, Regular Troupe Meetings. When possible, regular monthly troupe meetings are held on the last early release day of each month, as scheduled by the Troupe Director. The Senior President sets the agenda and will preside. Meeting activities may include games, snacks, information about upcoming events, distribution/collection of paperwork and fees, and time to update point logs and induction certificates with honor items.

Section 2.3 Officer Meetings. When possible, regular troupe officer meetings are held before school once a month, as scheduled by the Troupe Director. The Senior President sets the agenda and will preside. Meeting activities may include review of code for duty descriptions, event planning committee work, practicing presentations to classes and troupe meetings, reviewing point records and honor status, ordering honor items, and organizing materials for events.

Section 2.4 Special Meetings. Any member may call a special meeting of the troupe membership by contacting the Senior President and Troupe Director. Any officer may call a special officer meeting by contacting the Troupe Director.

Section 2.5 Special Activities. The Troupe Officers will plan and host an annual Fall Welcome Picnic, Trick or Treat so Kids Can Eat food drive, Induction Ceremony, field trips to Individual Events and State Festival, Inclusion Events, Theatre In Our Schools Month activities, and presentation of honors at Senior Showcase.

Section 2.6 Other School Activities. The troupe shall cooperate with all other departments and clubs in the school in helping them with their programs in any way it can.

Section 2.7, Honor Thespian Required Events. Honor Thespians enthusiastically demonstrate support for everyone’s work in the program by attending productions—even when they are not involved.

Section 2.7.1, Events and Makeup Events. Inducted Thespians seeking Honor Status are required to attend one of the two Book-It Shows, TOTS, Individual Events, one Winter Production,
The Variety Show, and the Roughwriters show. Up to two of these required events may be missed and made up by attending either a second Book-It Show, a second Winter Production, State Thespian Festival, or the Senior Showcase.

Section 2.7.2. Attendance Records. Sign-in sheets at all required events will be in the entranceway. It is the responsibility of the member to truthfully record their attendance at required events on their Points Log, and event attendance sheets will be verified by the Senior President before honor items such as graduation cords are awarded.

Section 2.8. Demerits. A student arriving late to or leaving early from troupe meetings, events, or rehearsals without a reason considered valid by the Troupe Director will receive a demerit. Three such offenses will be counted as one absence from a meeting without excuse.

Section 2.8.1. Point Reduction. Attendance shall be considered in the Thespian point award system. For example, at the discretion of the Troupe Director, a student may not be awarded full points for participation in Musical if they have unexcused rehearsal absences.

Section 2.8.2. Accumulation. Attendance demerits shall accumulate for only one school year at a time.

Section 2.8.3: Suspension from Activities. Irregular attendance indicates a lack of interest; therefore, any member absent three meetings, events, or rehearsals per school year without a written excuse submitted to the Secretary, stage manager, or Troupe Director shall be automatically suspended from troupe activities an ineligible for Thespian Honor Status, including receiving their honor cords for graduation. The Troupe Director has sole authority to reverse the suspension.

Article 3:

INDUCTION

Section 3.1. Ceremonies. An induction ceremony shall be held at least once each year. Additional ceremonies may be held as often as deemed necessary by the Troupe Director.

Section 3.2. Fees. Each inductee must provide their current mailing address and email address. Individual inductees are responsible for their own induction fees unless a scholarship has been awarded by our booster group. The troupe will pay for additional honor items that are described in Article 1, Section 4. Students may ask the Troupe Director to purchase honor items on their behalf that are not included in the troupe's official system. Such items will be available at the Troupe Director’s discretion and at each student's expense.

Section 3.3. Scheduling. The Troupe Director determines the time, place, and schedule of induction ceremonies.

Section 3.4. Planning. The troupe Vice-President and their committee sets up and conducts the induction ceremony. The principal, superintendent, and/or like officials can be offered a role in the ceremony whenever possible.
Section 3.5. Certificates & Benefits: The Troupe Director and Senior President will sign each new induction certificate. Induction items such as certificate, membership card, "proud parent" bumper sticker, and pins will be presented during the induction ceremony, however, the induction certificate will be kept on file in the office for future stars and honor bars to be applied as described in Article 1, Section 4. During Senior Showcase, the Junior President will present graduating seniors their induction certificate.

Article 4:
TROUPE BOARD OF OFFICERS

Section 4.1: Board Structure. The following positions are the board's executive officers: Senior President, Vice President, Secretary, and Treasurer. The Junior President and Tech Liaison join two additional officers to serve as At Large Officers, with the Junior President shadowing the Senior President, Tech Liaison directly assisting the Treasurer, and the other two At Large Officers each directly assisting either the Vice President or the Secretary.

Section 4.2: Powers and Duties. Troupe officer duties are defined below. The Troupe Director may assign other duties.

Section 4.2.1 Duties of the Senior President:
A. Responsible for all troupe communications and oversight including regularly reviewing officer duties described herein the code and bylaws, setting officer board and troupe meeting agendas, presiding at all officer board and troupe meetings, appointing all standing and special committees, and directing and supervising troupe activities.
B. Verifies membership by checking Thespian point logs before induction and verifying event attendance records before awarding Honor Thespian status.
C. Signs, when appropriate, all official induction certificates, proclamations, thank you letters, and written correspondence.
D. Manages all troupe digital and social media communications as well as communicating with administration, State and International Thespian Officers, ASR, boosters, school board members, media outlets, legislators, donors, and other stakeholders related to troupe activities.
E. Includes and mentors the Junior President in all of their duties, preparing them for their term as Senior President the following year.

Section 4.2.2 Duties of the Vice President:
A. Presides in the absence of the Senior President and fulfills all of their duties described herein the code of regulations and bylaws.
B. Responsible for maintaining a culture of inclusiveness in the troupe.
C. Chairs the board committees that organize, setup, and tear down troupe-based events including the Welcome Picnic, Induction Ceremony, and other inclusion events.
D. Distributes and collects induction applications and fees in time of the Troupe Director's deadline to process the information and pay new member dues to EdTA.

Section 4.2.3 Duties of the Secretary:
A. Keeps accurate records, motions, vote results, and discussion topics at board and troupe meetings, publishing minutes to the troupe Google Drive folder. See Appendix 6: Board Officer & Troupe Meeting Minutes Template.
B. Attends to physical troupe records, materials, and honor items, providing them as needed at troupe meetings and events and putting them away.
C. Maintains organization of point logs, induction certificates, and event sign-in sheets.
D. Works with the Senior President to give the Troupe Director a shopping list of honor items including stars, bars, and honor cords in time for the final troupe meeting of the year, Senior Showcase, and commencement ceremonies.
E. May serve on any of the event committees.

Section 4.2.4 Duties of the Treasurer

A. Serves as the troupe business manager, assisting the Troupe Director with the business of Thespian trips, off-campus events, Trick-Or-Treat-So-Kids-Can-Eat (TOTS), Regional Individual Events, and State Festival.
B. Helps the Troupe Director count money, write deposit slips, facilitate fundraising materials, gear sales, and other troupe business-oriented tasks as they arise.
C. Helps drive participation in off-campus events and works with the Troupe Director to facilitate permission slips, payments, and bus attendance on the day of trips and events.
D. Chairs the TOTS committee, organizing neighborhood teams, collecting food donations, and coordinating delivery to a local food bank.

Section 4.2.5 Duties of the At Large Officers:

A. Prepare and submit the Honor Troupe application to WA State Thespians, which includes documentation in the form of photos, programs, social media screenshots, and other evidence of troupe participation in state events, community service, and other honorable activities. The Honor Troupe application serves as a scrapbook (physical or digital) of the year's Roosevelt news clippings, posters, programs, production dates, casts, crews, photos etc.
B. Present at a fall troupe meeting information about EdTA's Theatre in our Schools Month, Next Generation Works opportunities, scholarships, and awards for teachers, administrators, and volunteers.
C. Present at a winter troupe meeting (in advance of State Festival registration) information about opportunities to get involved at State including STO applications, scholarship auditions, Short Film IE's, and State Festival STO initiatives.
D. Present at a spring troupe meeting community service opportunities such as Broadway Cares Equity Fights Aids or a Theatre In Our Schools advocacy campaign.
E. Each of the four At Large Officers directly shadows or assists one of the executive officers with their duties:
   a. The Junior President shadows the Senior President, taking notes in preparation for their term as Senior President the following year. During Senior Showcase, the Junior President will present graduating seniors their induction certificates and present honor cords for graduation.
   b. The Tech Liaison assists the Treasurer as well as coordinates with the Troupe Director, board, and other tech leaders in the troupe to make sure tech students are up to date about events, included in communications, and invited to participate in troupe and show-related activities. The Tech Liaison will increase tech student participation in inductions, tech I.E.'s, and tech events at State Festival.
   c. The remaining two At Large Officers directly assist the Vice President and Secretary.
Section 4.3. Officer Terms. All officer terms are one year except for the office of Junior/Senior President. The officer elected as Junior President will automatically become the Senior President the following year, making their term a two-year commitment. Officers shall be installed at the first program meeting of the school term or the Fall Welcome Back Picnic.

Section 4.4. Requirements. Requirements for all elected officers are as follows: each student must be an active member of the troupe for at least one school year. At the time of election, candidates must be enrolled in grades 10 or 11 for any of the positions except for candidates running for junior president, who must be in grade 10 at the time of election.

Section 4.5. Elections. Nominations for officers are to be made by a committee that includes the Troupe Director and current board. Additional nominations and self-nominations are permitted. In order to run, a candidate must submit an application to the Troupe Director by the end of the day before the election. See Appendix 3 for officer application.

Section 4.5.1. Campaigning. Candidates are not allowed to use posters, swag, gifts, or treats to campaign. Prior to elections, candidates are permitted to speak with troupe members in person about why they believe they are a good fit for a board position. Written or social media campaigning is not allowed. During the election meeting, candidates are allowed to make one, 60 second speech on the floor about why they are running. If running for more than one position, the candidate still has 60 seconds total to make all of their remarks.

Section 4.5.2. Timeline. Elections will be conducted at the final official troupe meeting in the spring, with terms commencing on the day after the last day of school and running through the last day of school the following year.

Section 4.5.3. Voting. Only active troupe members in good standing may vote and must attend the election in person.

Section 4.5.4. Ballots. Officers will be elected by a majority vote, using a ranked ballot of each candidate for each position. See Appendix 4 for sample ballot.

Section 4.5.5. Tallying Results. Following the election, the Troupe Director and Senior President will enter each ballot’s ranking into a runoff election spreadsheet template (available online) to calculate the runoff results (first, second, third, fourth place etc...) for each position.

A. If a candidate receives the most votes in more than one position, the results of the runoff election procedure will be prioritized in the following rank order: 1) Junior President, 2) Vice President, 3) Secretary, 4) Treasurer, and 5) Tech Liaison.

B. The runner ups for Vice President and Secretary will join the Teach Liaison and Junior President as the four Board At Large officers.

Section 4.6. Election Recall. Three members, including one officer, may request a recall election of all or any elected officers. This request must be submitted to the Troupe Director in writing and state the need for such an election. A special meeting will be scheduled within five school days upon receipt of the request for the purpose of voting on whether or not a recall election is necessary. Two-thirds of the membership is required to mandate a recall election. If a recall election is necessary, election of officers will follow the procedure set in Section 4.5 above.
Section 4.7. Removal of Officers. Any officer who repeatedly fails to uphold their duties as described herein by the Troupe Constitution and Bylaws may be removed by the Troupe Director with just cause or by a majority vote of the board of officers at a special meeting duly called with the consent of the Troupe Director and held for such purpose.

Section 4.8. Vacancies. The board of officers may fill any vacancy that may occur in the board of officers, including executive officers and officers at large, with an active member of the troupe.
A. Election shall be by a majority vote of the officers constituting a quorum and entitled to vote at such meeting. An individual may be elected only once to complete an unexpired term.
B. The Vice President will automatically assume the role of Senior President in the event of a Senior President’s vacancy and the At Large Officer directly assisting the Vice President will assume the role of Vice President. The board of officers will then fill the vacancy of the At Large Officer acting as Vice President.
C. In the event of a Junior President vacancy, a special election meeting will be held for active troupe members to elect an eligible Junior to complete the remainder of the two-year Junior/Senior President’s term. Any active member who is a Junior is eligible to run for Junior President, including standing executive and at-large officers.

Article 5:
CONFLICT RESOLUTION

Section 5.1. In the event issues or conflicts arise between a Thespian and the Troupe Director that cannot be solved through communication between the two parties, the issue should be resolved by the school administration as indicated in the troupe handbook.

Adopted ___ September 12 ___ 2018

Troupe Director ___ Katie Greene ___ Troupe Senior President ___ Tessa Mary Wenland ___

Signature ___ Katie Greene ___ Signature ___ Tessa Mary Wenland ___
APPENDIX 1: HONOR RANKINGS AND POINT ACTIVITIES

Achievement in theatre at Roosevelt is honored by our Thespian Troupe 5832 with the International Thespian Society. See reverse for activities eligible for Thespian Points.

**International Thespian Society Honor Rankings:**

<table>
<thead>
<tr>
<th>Thespian Points Earned</th>
<th>Thespian Rank</th>
<th>Honor</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 Points: must have at least 2 points from each of the three categories at RHS: Performance, Tech, and Community Service.</td>
<td>Inducted Thespian</td>
<td>Lifetime membership card, membership certificate, “Proud Parent” bumper sticker, and induction pin awarded. Subscription to Dramatics magazine and discounts at WA Thespian Events and to the International Thespian Festival. The certificate represents your first Thespian Point Star.</td>
</tr>
<tr>
<td>20-50 Points</td>
<td>2-5 Star Thespian</td>
<td>1 to 4 Thespian Stars added to your membership certificate</td>
</tr>
<tr>
<td>60 Points</td>
<td>Honor Thespian (6 Star Thespian)</td>
<td>Blue &amp; Gold Honor Cords to wear at RHS Graduation &amp; 1 Honor Bar added to your certificate. Note: only Thespians who attend all Honor Thespian Required events after their induction receive honor cords.</td>
</tr>
<tr>
<td>70-110 Points</td>
<td>7-11 Star Thespian</td>
<td>1 Thespian Star added to your membership certificate for each additional 10 points earned</td>
</tr>
<tr>
<td>120 Points</td>
<td>National Honor Thespian (12 Star Thespian)</td>
<td>Braided Blue &amp; Gold Honor Cords to wear at RHS Graduation &amp; 1 National Honor Bar added to your certificate. Note: only Thespians who attend all Honor Thespian Required events after their induction receive honor cords.</td>
</tr>
<tr>
<td>130-170 Points</td>
<td>13-17 Star Thespian</td>
<td>1 Thespian Star added to your membership certificate for each additional 10 points earned</td>
</tr>
<tr>
<td>180 Points</td>
<td>International Honor Thespian (18 Star Thespian)</td>
<td>Special recognition at the spring moving up assembly. Must attend and participate in all required events after your induction to receive special recognition. International Honor Bar added to certificate.</td>
</tr>
</tbody>
</table>

Thespian Points: 1 point = approximately 10 hours of quality work OR a significant honorable achievement at the state/national level.

NOTE: For your initial induction into the RHS Thespian Troupe, you must obtain 10 points with at least 2 from each of the three categories: Performance, Tech, and Community Service. All points toward Thespian Stars may come from any of the categories after your induction.
<table>
<thead>
<tr>
<th>Thespian Point Activities</th>
<th>Performance</th>
<th>Tech</th>
<th>Community Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performing in a Book-It Show, Roughwriter Show, Variety Show, Story Drama Show, or Senior Showcase</td>
<td>1 Running lights/sound for Book-It, LUTS, Roughwriters, or Senior Showcase</td>
<td>.5 Attending 3 Wednesday Troupe Meetings (.5 Com Serve points for every 3 you attend)</td>
<td>.5</td>
</tr>
<tr>
<td>Performing in a Small Group Musical Number at LUTS</td>
<td>1 Paint/work party</td>
<td>.5 Trick or Treat so Kids Can Eat</td>
<td>.5</td>
</tr>
<tr>
<td>Busking/Monologue/Large Group Musical at LUTS and attending all scheduled rehearsals</td>
<td>1 Strike for Dramafest or a full-length production</td>
<td>.5 Serving dinner at LUTS</td>
<td>.5</td>
</tr>
<tr>
<td>Performing an Individual Events at I.E. Festival</td>
<td>1 Shoe Captain for a full-length production</td>
<td>.5 Serving dinner at Musical Gala</td>
<td>.5</td>
</tr>
<tr>
<td>Auditioning for the August Wilson Monologue Competition</td>
<td>1 Script Library Manager per semester</td>
<td>.5 Assisting for a half day at WA College Auditions</td>
<td>.5</td>
</tr>
<tr>
<td>Presenting a Tech Portfolio at I.E. Festival</td>
<td>2 Merchandise Manager per semester</td>
<td>.5 Participating in a Theatre In Our Schools Month activity</td>
<td>.5</td>
</tr>
<tr>
<td>Auditioning or tech portfolio presenting for IE Showcase at State or the International Thespian Festival</td>
<td>2 Designing sound/scenery/props for one Dramafest show &amp; attending all production meetings</td>
<td>1 Meeting the minimum fundraising requirements for a show</td>
<td>.5</td>
</tr>
<tr>
<td>Performing in a production outside of Roosevelt (during your time at RHS)</td>
<td>2 Running crew for Dramafest</td>
<td>2 Vocal section leader for a production</td>
<td>.5</td>
</tr>
<tr>
<td>Writing a show selected for the Roughwriters production</td>
<td>3 Scene Shop Manager per semester</td>
<td>2 Participating in a Troupe/Class Community Service Project</td>
<td>1</td>
</tr>
<tr>
<td>Adapting/Directing a Book-It Show</td>
<td>3 Makeup/Hair assistant for a full-length production</td>
<td>2 Taking the Leadership Workshop at the International Thespian Festival</td>
<td>1</td>
</tr>
<tr>
<td>Performing in Dramafest</td>
<td>4 Costume Shop Manager per semester</td>
<td>2 Ushering three RHS show performances</td>
<td>1</td>
</tr>
<tr>
<td>Playing the pit orchestra for a RHS show</td>
<td>4 Booth &amp; Front of House Manager per semester</td>
<td>2 Dance or Fight Captain for a production</td>
<td>2</td>
</tr>
<tr>
<td>Having your Roughwriters script selected for Dramafest</td>
<td>5 Paint Charge per semester</td>
<td>2 Writing &amp; submitting a Democracy Works essay</td>
<td>2</td>
</tr>
<tr>
<td>Writing and submitting for PlayWorks, or MusicalWorks at the International Thespian Festival</td>
<td>5 Running crew for a production outside of Roosevelt</td>
<td>2 Assistant Directing a Dramafest show</td>
<td>3</td>
</tr>
<tr>
<td>Performing in a Play or Musical Production class show</td>
<td>5 Designing lights/costumes for one Dramafest show &amp; attending all production meetings</td>
<td>2 Directing or Co-Directing a Dramafest show</td>
<td>5</td>
</tr>
<tr>
<td>Performing in the IE Showcase or displaying a tech IE portfolio at State Festival</td>
<td>8 Designing sound/scenery/props for a full-length production &amp; attending all production meetings</td>
<td>4 Student directing a Play or Musical Production class show</td>
<td>5</td>
</tr>
<tr>
<td>Finalist performance in the August Wilson Monologue Competition at the Seattle Rep</td>
<td>8 Designing lights/costumes for a full-length production &amp; attending all production meetings</td>
<td>5 RHS Thespians Board Officer</td>
<td>5</td>
</tr>
<tr>
<td>Performing in an after school Winter Production</td>
<td>8 Filming and submitting for FilmWorks at the International Thespian Festival</td>
<td>5 State Thespian Officer</td>
<td>8</td>
</tr>
<tr>
<td>Performing in the IE Showcase or displaying a tech IE portfolio at the International Thespian Festival</td>
<td>20 Running crew for a full-length production</td>
<td>6 Student directing a full-length after school show</td>
<td>8</td>
</tr>
<tr>
<td>Performing in the August Wilson Monologue Showcase in New York for free</td>
<td>20 Stage managing a full-length production</td>
<td>8 International Thespian Officer</td>
<td>10</td>
</tr>
<tr>
<td>Being selected for PlayWorks or MusicalWorks at the International Thespian Festival and having it published in Dramatics Magazine</td>
<td>20 Being selected for FilmWorks at the International Thespian Festival</td>
<td>20 Having a Democracy Works Essay published in Dramatics and attending Arts Advocacy Day in Washington D.C. for free</td>
<td>20</td>
</tr>
</tbody>
</table>
APPENDIX 2: THESPISAN POINTS LOG

Student Name: ____________________________
Graduation Year: _______ Induction Year: _______
Student Cell: ___________________________
Student Email: ___________________________
Thespian ID (Once Inducted): _______________

Thespian Point Activity Log (More Space on Back)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
<th>Category</th>
<th>Points Earned</th>
<th>Points Total (earned to date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXAMPLE: Assisting half day at Wk College audition</td>
<td>Oct. 17</td>
<td>Com. Service</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td>EXAMPLE: Dramafest Paint Work Party</td>
<td>10-12-17</td>
<td>Tech</td>
<td>0.5</td>
<td>1</td>
</tr>
</tbody>
</table>

Optional Honor Thespian Required Events - For AFTER you are a Thespian
Note: You must sign the SIGN IN sheet at each event in order for attendance/participation to be verified. Performing/Crew for an event counts for attendance. Only Thespians who attend all six Honor Thespian Required Events from the time of induction will receive honor cords and other items for RHS Graduation.

SOPHOMORE YEAR
- A Book-It Show
- TOTS
- A Winter Production
- Individual Events
- The Variety Show
- Roughwriter Show

JUNIOR YEAR
- A Book-It Show
- TOTS
- A Winter Production
- Individual Events
- The Variety Show
- Roughwriter Show

SENIOR YEAR
- A Book-It Show
- TOTS
- A Winter Production
- Individual Events
- The Variety Show
- Roughwriter Show

Make Up Events
May attend in place of up to TWO missed events above:
- Second Book-It Show
- Second Winter Production
- State Thespian Festival
- Senior Showcase

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May attend in place of up to TWO missed events above:
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BOARD OFFICER & TROUPE MEETING MINUTES TEMPLATE

RHS Troupe 5832 Officer Board Meeting Minutes
December 12, 2015

Officers Present: Senior President Frank Pruett (Frank), Vice President Scott Walker (Scott), Secretary Debbie Corbin (Debbie), Treasurer Gai Jones (Gai), Tech Liaison Krista Carson Elhai (Krista), Officer At Large John Prignano (John), and Junior President Lynn Jensen (Lynn); Staff: Ms. Greve.

Absent: Officer At Large Matt Conover.

Frank welcomes all and calls the meeting to order at 7:45am pacific. A quorum was present.

Frank reminds the Board of the meeting norms and agenda and asks for a motion to approve the minutes from the last meeting.

Lynn: I move that the Officer Board approve the minutes from the October 2015 Board meeting.
Scott: Second.
Frank: Any further discussion? Those in favor say, l. Those opposed? Abstentions?
Motion passed.

Agenda item: Certify Election Results
Gai asks that we look at how we can increase the percentage of our voting membership (currently 8%). Frank shares that ASAE’s benchmark is in the 5-10% range—“while we absolutely want to increase this number, we are tracking within range of the average.”

John: I move that the Officer Board certify the results for the elections held on June 6, 2015.
Scott: Second.
Frank: Any further discussion? Those in favor say, l. Those opposed? Abstentions?
Motion passed.

Agenda item: Membership update from President
Frank: Point logs for last year’s seniors have been recycled. We currently have 37 inducted members with another 11 who will probably be eligible this year. Secretary Debbie and I are currently going thru last year’s old attendance sign-in sheets to verify who made it to all of the required events. We need to do a better job keeping these records this year.
Lynn asks whether Thespians who missed events can still make them up. It’s decided that they can, on a case by case basis.
Debbie requests help filling out the invitations for prospective members. Scott and Gai volunteer.
Krista asks how we can encourage more non-thespians to attend Troupe meetings this year and how to encourage more involvement. Frank shares idea to make a snack schedule for the years’ meetings. All officers sign up for meetings to provide snacks.

Agenda item: Event Committees share out
Krista: The picnic committee has met and posted about the event on social media, including which grades need to bring what. Here’s a copy of the schedule. Who is going to get name tags?
Lynn volunteers to bug Mr. Stuart about getting name tags.
John: I.E.’s are a lot earlier this year. I think we should all show one of our old IEs at the next troupe meeting to help new people understand what it’s all about. I will have the forms, rubrics, and rules ready to pass out.
Frank thanks John and Krista for their work with their committees on Picnic and IE’s.

Agenda item: Appoint Board member to fill elected At Large Officer vacancy
Frank updates everyone that Matt is doing well at his new school but is sad he can no longer serve with us and be a part of the Roosevelt theatre family.
Frank thanks Debbie and Scott for creating the ‘Board Skills & Strengths’ survey document. Frank begins the discussion of appointing a member to fulfill Matt’s term. Frank asks for ‘nominators’ to briefly discuss the candidates that they’ve brought up. Richard Frazier, John Hanson, Mary Jo Scott, Parker Newton, Mark Hall, Lindsey Brown, and Leslie Dae have been named for consideration.
Discussion. 
Debbie: I move that the Officer Board appoint Mary Jo Scott to the Board to fulfill the term of Matt Conover; John Hanson is the second choice, should Mary Jo decline the offer to serve; Lindsey Brown is the third choice.
Scott: Second.

Frank will reach out to Mary Jo today to ask if they will accept their appointment as At Large Officer, if they accept, an announcement will be made on social media tonight.

Frank adjourns meeting at 8:30 am.

Respectfully submitted,
Debbie Corbin, Secretary